



## 2023 ICI Safety Program Awards Application

Exclusively for members of Indiana Constructors, Inc.

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### COMPANY INFORMATION

Prepared by: \_\_\_\_\_ Title: \_\_\_\_\_  
Company: \_\_\_\_\_ Date: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Eligibility:** To be considered for an award, applicants must meet the following eligibility requirements:

- Current ICI membership.
- No OSHA citable work-related fatalities since January 1, 2021.
- Must have one or more active jobsites available for visit during August and October 2023.
- Must allow random and unannounced jobsite validation and worker interviews.

Awards will be announced at ICI's Annual Membership Meeting on December 1, 2023.

Completing the Application: The ICI application process consists of three parts:

Application form which is filled in and submitted once you have completed all of the requested information.

The application form will also request some independent documentation. These documents should be provided in a PDF file format and included as an attachment to the email when you send your application.

**Deadline:** For award consideration, all materials must be **current** and complete, submitted no later than **August 11, 2023**.

**NOTE:** Please contact Jim Wood at [jwood@indianaconstructors.org](mailto:jwood@indianaconstructors.org), or by phone at (317) 634-7547 if your company is unable to participate electronically.

**Required:**

Submit copies of your OSHA 300A logs with annual hours worked for: 2022 2021 2020

2020 Indiana EMR: \_\_\_\_\_ 2021 Indiana EMR: \_\_\_\_\_ 2022 Indiana EMR: \_\_\_\_\_

**Submit a complete Up to Date copy of your Company Safety Program/Manual (pdf) (No employee handbooks)**

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**Company Safety Program**

*Please answer the following questions and provide comments in the space provided.*

Yes  No  Do you set annual safety goals? If yes, please provide details and, is the information communicated to the employees and how is the information communicated? If yes, how often are the goals evaluated?

*If yes, please attach documentation.*

Comment:

Yes  No  Does your company have a safety focused new hire orientation program? *If yes, please the outline of safety topics addressed along with a pdf copy of a completed employee sign off sheet.*

Comment:

Yes  No  Are supervisors and foreman safety roles and responsibilities defined in the company's safety program, if so please indicate where in the program the roles are defined? If not, you may provide background.

Comment:

Yes  No  Does your company utilize leading indicator programs (near miss, good catch, other) or additional programs that engage employees to actively identify and address hazards on the jobsite / workplace? If yes, please explain the type of program and attach current (2023) pdf examples.

Comment:

If you answered yes regarding leading indicator programs, describe how the information is used (training, toolbox talk, newsletter, social media, etc.) to further company safety culture and reduce the potential for accidents or injuries.

Yes  No  Does your company utilize toolbox talks and if so, what regularity (daily, weekly, monthly) are the toolbox talks conducted?

*If yes, provide current 2023 completed pdf examples.*

Comment:

Yes  No  As a standard part of your company safety program, do you implement a form of safety hazard analysis, job hazard analysis or task hazard analysis / pre-task plan?

*If yes, attach a current 2023 completed pdf.*

If you implement a safety hazard analysis, job hazard analysis or task hazard analysis, what is the intent?

Do you perform any type of audit process to ensure information that is documented is being implemented?

Comment:

*If yes, attach a current 2023 completed pdf.*

Describe how your company involve employees in advancing the safety culture? Are safety committees, groups, surveys, or other form of employee engagement utilized, please explain.

Comment:

Yes  No  Are meetings held regularly with employees to address safety? If yes, provide background on the type(s) of meetings.

Comment:

How are YOU as the safety director/manager impacting the safety culture of your company?

## Targeted Questions – Short Answer

*Please refrain from using your company name and/or company-specific acronyms when completing this section.*

Has your company received any citations from OSHA in the last 3 years (2020, 2021, 2022)?  
If yes, please explain. What was the level of the citation (serious, willful, etc.) provide documentation.

Discuss the specific types of safety training provided to employees:

List any innovative safety processes the company uses or has implemented that have been valuable in improving safety culture, improved employee engagement or made work processes safer that has not been addressed.

Does your company have a prequalification process for subcontractor safety? Please describe.  
If you are typically in a subcontractor role, please identify as a subcontractor and not applicable.

Does your safety program have a disciplinary process? Are processes in place to hold repeat offenders (employees and subcontractors) accountable to their safety roles and responsibilities?

What do you feel are the strongest aspects of the safety program?

What do you feel are the weakest areas of the safety program?

How does middle/upper management engage with employees to demonstrate their commitment to the company safety program?

**Additional Comments:**